

Library Code of Conduct Policy

The library board of trustees, as the governing body of the Littleton Public Library per RSA 202:A:2, outline the following code of conduct policy to ensure that all visitors of Littleton Public Library may safely and freely use the Library. Library visitors are expected to behave in a manner that does not interfere with the mission of the Library, the rights of others, and does not cause injury to others or damage the Library building or its property. Library visitors unwilling to modify unacceptable behavior, as outlined below, will be asked to leave the premises. Police will be called when conduct is illegal, when a threat is posed to visitors or staff of the Library, or when an individual refuses to follow Library policies or to leave the Library when requested to do so by Library staff.

The list below is not intended to be exhaustive; any conduct which disrupts the Library is prohibited.

- Use of alcohol, tobacco, vapes and e-cigarettes anywhere in the Library building.
- Soliciting or distribution of leaflets within the library
- Verbal or physical harassment of staff or other patrons.
- Theft or damage to library property
- Loud, boisterous behavior
- Leaving personal property unattended. The library is not responsible for lost or stolen items.
- Playing of audio equipment.

People needing to conduct video conferences are invited to use the basement study areas and use headphones.

Appropriate attire including tops, bottoms, and shoes must be worn at all time.

Cell phones may be used with a quiet voice expected for all conversations in the library.

Lengthy phone conversations should be taken outside of the library.

Adults, unaccompanied by a youth, who do not require immediate materials from the Children's room shall be asked to relocate to other areas of the library. Computers in the Children's room are reserved for use by children under the age of 18.

Adopted by the Board of Trustees August 30, 2023