

**MONTHLY LIBRARY TRUSTEE MEETING  
WEDNESDAY, July 26, 2023**

IN ATTENDANCE: Jani Fillion (chair); Judy JonesGirouard (vice-chair); Leslie Walker (Treasurer); Kim De Lutis (Secretary); Sarah Cloutier; Peg Roy; Dawn Hatch; Bryan Koplow; Meagan Carr (director)

EXCUSED: Sara MacIver

CALL TO ORDER: Fillion at 6:59pm

MSV –Approve the minutes from 6.28.23 Koplow/Hatch (8-0)

**Donations**

\$200 Fraternal Order of Eagles for Large Print books

**Old Business: N/A**

Building project updates: Board made the decision to have a new rug installed by Mike Harris through the Paint Gallery.

MSV – Motion to purchase Adaptor rug color, estimated with back stairwell at \$25,121.68 to be taken from the Care of Library Trust Fund est. in 1964 De Lutis/Roy (8-0)

**ACTION: Director Carr will set up scheduling sometime in the fall.**

Discussion about the windows and painting.

Discussion about Fall Line Painting and the Roy mentioned that removing the storm windows will be difficult and some would even need to be replaced. The board isn't sure whether their quote included storms or glazing.

**ACTION: Roy to contact Maciver who will contact the contractor to confirm what is included in the quote.**

MSV – Motion to accept Fall Line Painting's quote subject to clarification at Director Carr's discretion Koplow/Hatch (8-0)

Masonry for pointing and refreshing the front steps and possibly one chimney cap.

**ACTION: Roy to contact Poulson's Lumber for someone who can do cement work/masonry**

**Director's Report** (see Report)

MSV – Motion to close the library at 1:00PM on Saturday, August 5 for the Jedi Festival at Remich Park to sum up the Summer Reading Program Cloutier/Fillion(8-0)

**New Business**

Chair renewal: Director Carr would like to use Hastings Memorial Fund to refinish and upholster the chairs on the landing by employing the prison in Berlin. They do excellent work and they've priced us at about \$296 for both chairs. Director Carr also recommended placing plaques in memory of Kevin Hastings on the chairs.

MSV – Motion to refinish/upholster the chairs in the landing through the Norther NH Correction Facility up to \$300 for labor and up to \$300 for fabric and up to \$50 for two plaques De Lutis/Cloutier (8-0)

Fire Department did a fire inspection and the fire alarm system needed testing. Director Carr immediately had it inspected and will send confirmation to the Fire Dept.

Director Carr asked three trustees to authorize transfer of funds from the Town of Trust Funds for book expenses from January to June 2023 in the amount of \$5,456.53

FYI Director Carr will be away from August 22–25.

**MONTHLY LIBRARY TRUSTEE MEETING**  
**WEDNESDAY, July 26, 2023**

Discussion about Policy

MSV – Motion to table discussion about the policy and Director Carr’s proposal for the Policy update De Lutis/Walker (8-0)

Meeting adjourned at 7:59PM

Next meeting is scheduled for Wednesday, August 30, 2023, from 7:00–8:00PM.

Respectfully submitted,  
Kim De Lutis, Secretary  
7.26.2023