

**MONTHLY LIBRARY TRUSTEE MEETING**  
**WEDNESDAY, May 31, 2023**

IN ATTENDANCE: Judy JonesGirouard (vice-chair); Leslie Walker (Treasurer); Kim De Lutis (Secretary); Sarah Cloutier; Peg Roy; Dawn Hatch; Bryan Koplou; Sara Maclver; Meagan Carr (director)

EXCUSED: Jani Fillion (chair)

CALL TO ORDER: JonesGirouard at 7:00pm

MSV –Approve the minutes from 5.3.23 Maclver/Hatch (8-0)

**Donations**

In memory of Don “Kat” Morrow

\$25 Catherine Parker

\$50 Margaret Gale

\$50 Steffaney Smith

\$40 Carol Maclver

\$26.99 Ron Paula for purchase of a memorial book

**Old Business: N/A**

Building project updates: See attached Building Committee Meeting

We would like a quote from Woodstock Property Maintenance. Hatch spoke to Bruce who may available in a couple of months.

Maclver met the owner Al of Real Trail Village. They could come on the weekends and was very enthusiastic about getting the job.

P.R.E.P. Contractors will also get a copy of the RFP.

Cryan Builders and Presby Construction are two other options.

Valley Floors will come to assess the carpet needs on June 8.

**Director’s Report** (see Report)

**New Business**

Due to the staff dealing with extremely hectic personal schedules/events,

MSV – Motion for a delayed opening on Wednesday June 7 and to close at 4pm on June 9 De Lutis/Cloutier (8-0)

**Tabled:** The Board will discuss updating the policy regarding unforeseen incidents that would prevent opening the library on time.

**Tabled:** Policy review (behavior and closing) and committee assignments. JonesGirouard said we should discuss public restrooms as well.

Meeting adjourned at 8:07PM

Next meeting is scheduled for Wednesday, June 28, 2023, from 7:00–8:00PM.

Respectfully submitted,  
Kim De Lutis, Secretary  
5.31.23