

**MONTHLY LIBRARY TRUSTEE MEETING MINUTES  
WEDNESDAY, AUGUST 31, 2022**

IN ATTENDANCE: Jani Fillion (chair); Judy JonesGirouard (vice-chair); Leslie Walker (Treasurer); Kim De Lutis (Secretary); Sarah Cloutier; Thurita Grammo; Dawn Hatch; Bryan Koplow; Sara MacIver; Meagan Carr (director)

CALL TO ORDER: JonesGirouard (vice-chair) at 7:00pm

MSV – Motion to approve the minutes from 7.27.22 — MacIver/Hatch (9-0)

**Donation**

\$25 Catherine and Stan Parker in memory of Gerry Kelley

**Old Business**

Gift for Barb Strain MSV – Motion to approve \$200 to Colonial Theater — Cloutier/Fillion (9-0)

**New Business**

We are still waiting for estimates on the masonry work. Keller is willing to come and look at it. Director Carr needs an estimate before the budget hearing September 15.

**ACTION: Maciver to follow up on when he can provide an estimate**

In our efforts to support small local business, we have also asked Littleton Office Supply to provide an estimate.

Koplow requested that we discuss employee salaries at the next meeting.

**ACTION: a) Finance Committee meeting: Wednesday 9/7 8:30AM b) Personnel Committee meeting: Wednesday 9/7 9:30AM c) Board meeting Wednesday 9/7 10:00AM**

**Director's Report** (see Report)

MSV – Motion to approve for library staff to attend the 2-day New England Library Association and New Hampshire Library Association conference in Manchester and close the library October 24, 2022 — De Lutis/Koplow (9-0)

Director Carr would like assistance in moving one of our paintings.

**ACTION: Maciver to follow up on whether she can get help.**

Koplow asked how we would apply for a warrant article for the general fund. Director Carr said that we should ask for "holding" money to be put in the Capital Fund. Two years ago we had asked for \$15k. The board is concerned about not knowing the cost of the masonry and painting that needs to be done since we have not received estimates. Tabled for the next Finance Committee meeting.

Meeting adjourned at 8:03PM

Next meeting is scheduled for Wednesday, September 28, 2022 from 7:00 –8:00PM.

Respectfully submitted,  
Kim De Lutis, Secretary  
8.31.22