

**LITTLETON PUBLIC LIBRARY MEETING MINUTES
WEDNESDAY, MAY 25, 2022**

IN ATTENDANCE: Jani Fillion (chair); Leslie Walker (Treasurer); Kim De Lutis (Secretary); Dawn Hatch; Bryan Koplow; Sara MacIver; Meagan Carr (director)

EXCUSED: Judy JonesGirouard (vice-chair); Sarah Cloutier; Thurita Grammo

CALL TO ORDER: Fillion (chair) at 7:00pm

MSV – Motion to approve the minutes from 5.5.22 — MacIver/Koplow (6-0)

Old Business:

None.

Director's Report

Discussion.

New Business:

Roof

The Building Committee met May 20. Four proposals were reviewed. Thomas A. Palmer, General Contractor from Franconia, was unanimously chosen to replace the roof \$28 935 and repair the chimneys \$13 000.

Koplow mentioned that metal caps will be made by Wilco for the chimneys to reduce deterioration, approximately \$5–10k which we can budget at a later date.

Palmer's son Ryan does repairs, and Hatch mentioned asking him to consider repairing one or two sides of the exterior. Koplow said we have money set aside for these repairs and the board agreed that it is incumbent upon us to maintain the integrity of the building.

MSV – Motion to accept Thomas A. Palmer to repair the roof and chimney. — Hatch/Koplow (6-0)

ACTION: Hatch to find out when Palmer can begin the work.

Koplow mentioned we should plan for repairing the water damage from the leaky roof on the second floor. MacIver mentioned Beautiful Visions, Patrick Riendeau, who previously did indoor work for the library.

Meeting adjourned at 7:23PM

Next meeting is scheduled for Wednesday, June 29, 2022 from 7:00 –8:00PM.

Respectfully submitted,
Kim De Lutis,
Secretary, 5.25.22