

**MONTHLY LIBRARY TRUSTEE MEETING MINUTES**  
**September 30, 2020**

IN ATTENDANCE: Jani Fillion (chair); Judy JonesGirouard (vice-chair); Mary Swinyer (treasurer); Kim De Lutis (secretary); Judith Dean; Kevin Hastings; Dawn Hatch; Bryan Koplow; Sara MacIver; Meagan Carr (director)

CALL TO ORDER: Fillion (chair) at 7:02pm

MSV – Motion to approve the minutes from 8.26.2020 — Dean/Swinyer (9-0)– Motion approved at 7:05PM

**Gifts:**

In Memory of Caroline Gale Tim & Kathleen Vaughan \$100  
Katherine Terry \$50  
Helen and Gary Roy \$50  
Nancy Collins \$25  
Gerry Kelley \$25  
In Memory of Gwen Howe \$50 (Reading Room Chair and book group)  
Don & Erika Bowen \$125  
Steffaney Smith \$100  
Sara Maciver \$30  
Margaret Gale \$100  
Carol Ann Gillis \$100  
Sauter Family \$250 (towards programs)  
Mary Boulanger \$100

**Old Business:**

Heat Pump protection: Winn Contractor proposal includes the snow guard with a seamless gutter that would attach to the seam. The gutter would be subbed out of Derby, VT.

MSV – Motion to accept the Winn proposal — Hastings/Dean (9-0)– Motion approved at 7:10PM

**ACTION:** Director Carr to contact Doug to see if Public Works has a barrier.

Hastings to speak with Frank Dodge.

Hastings to contact John Hanks.

Koplow to contact Gilbert Block.

Hastings and Koplow will make a decision and let Director Carr know.

MSV – Motion to approve up to \$300 to spend on barrier with one of the above options if the Town cannot provide at no charge — Hastings/Dean (9-0)– Motion approved at 7:21PM

**Director's Report: (see attached)**

**ACTION:** Director Carr to research video cameras to purchase for online programs.

**ACTION:** De Lutis to ask Nathan Reed at the high school and get back to Director Carr.

Discussion of book limit for non-residents, currently 40 books.

MSV – Motion to increase the limit for non-residents to 50 books — Swinyer/MacIver (9-0)– Motion approved at 7:30PM

Discussion of bathroom usage.

MSV – Motion that bathrooms be opened with keyed access only, with Director discretion for cleaning and requests — Hastings/Dean (9-0)– Motion approved at 7:58PM

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The Budget Committee schedule has been set and the library will be presenting on November 5th at 4pm, location yet to be determined but probably Opera House.

**Other Business:**

Children's Assistant position nominee: Morgan Sulham

MSV – Motion to accept Meagan Carr's recommendation to hire Morgan Sulham — De Lutis/Dean (9-0)–  
Motion approved at 8:08

Next meeting will be October 28, 2020 from 7pm–8pm

MSV – Motion to adjourn — Dean/Swinyer (9-0)– Motion approved at 8.13

Respectfully submitted,  
Kim De Lutis, secretary 9.30.2020