

MONTHLY LIBRARY TRUSTEE MEETING MINUTES

May 28, 2020

IN ATTENDANCE: Jani Fillion (chair); Judy JonesGirouard (vice-chair); Mary Swinyer (treasurer); Kim De Lutis (secretary); Judith Dean; Dawn Hatch; Kevin Hastings; Bryan Koplow; Sara Maclver; Meagan Carr (director)

CALL TO ORDER: Fillion (chair) at 6:02pm

Carr had applied for the NH Humanities/Cares Act Fund. The Library was granted \$7,500; for this, we are holding this public hearing. Carr suggested depositing the funds in the payroll account.

MSV – Motion to accept the grant and deposit in the payroll account Dean/Koplow (9-0)– Motion approved at 6:09PM

Director's Report:

Discussion about building a roof to protect the new heat pump units. Fillion suggested the Building Committee source vendors and pricing. We would need about a 20 linear feet of roofing. Fillion suggested Whitcomb or Marquis.

ACTION: Carr to send any current information she has to the Building Committee.

Discussion about the reopening plan Carr created. The Board agrees that masks should be required to enter the library. Carr inquired if we could use one door for entry; the Board suggested designating the front door as EXIT ONLY.

MSV – Motion to accept Carr's recommendations to reopen and allow her to monitor in accordance with the staff's best interest and needs. Hastings/Hatch (9-0)– Motion approved at 6:54PM

Maclver commended Carr and the entire staff on continuing to provide the best service to our patrons. Fillion commended Angie and Christine on their virtual programs.

Donations

\$525 Lynn McCabe in Memory of Ellen Morrow

\$75 Kathy Ross

Kathy was going to run another series for us this year on fairy tales and folk tales, but it will have to run next year instead.

Fillion asked if we should meet as needed over Zoom, or continue to meet end of month. Koplow would prefer to have them on the schedule.

MSV – Motion to schedule zoom meetings for the last Wednesday of the month at 6pm until we resume our regular meetings Koplow/Hastings (9-0)– Motion approved at 6:59PM

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ACTION: Fillion to send the Board a list of everyone's roles.

JonesGirouard mentioned some kids are painting rocks and leaving them around town and suggested this as a kids' activity. Smooth rocks can be purchased at Home Depot in Littleton.

MSV – Motion to approve the minutes from May 6 Hastings/Koplow (9-0)– Motion approved at 7:09PM

Koplow left the Zoom meeting.

Hastings asked if we should discuss the meeting with Stifel. JonesGirouard said that in the meeting, Ken was in doing anything at this time and advised to stay the course. Fillion agreed that leaving liquid funds to cover our needs in the next 12–18 months is wise.

ACTION: Fillion asked that everyone think about this conversation and we'll address it at the June meeting. Fillion specifically asked Hastings since he was concerned about investing now; he confirmed that he prefers to not let it sit earning minimal interest, but is willing to chat about it in June.

Next meeting will be June 24, 2020

MSV – Motion to adjourn Hastings/Maclver (9-0)– Motion approved at 7:19

Respectfully submitted,
Kim De Lutis, secretary 5.28.2020