

MONTHLY LIBRARY TRUSTEE MEETING MINUTES

January 29, 2020

IN ATTENDANCE: Jani Fillion (chair); Judy JonesGirouard (vice-chair); Mary Swinyer (treasurer); Kim De Lutis (secretary); Judith Dean; Dawn Hatch; Bryan Koplow; Sara MacIver; Meagan Carr (director)

ABSENT: Kevin Hastings

CALL TO ORDER: Fillion (chair) at 7:00pm

MSV – To approve minutes from 12.18.19 – Dean/Maciver (8-0) – Motion approved

Donations:

\$400 Passumpsic Bank (annual support)

\$50 Friday Club

\$10 R. Williams

\$100 Anonymous

Old Business:

ACTION: Hastings will send out the PDF copy of the draft policy and procedures for the board's review to vote on for next board meeting, and he asked that they review with a critical eye. He will send the edits to Director Carr.

Ongoing: Hastings said it should be completed by the February meeting.

ACTION: Kim to follow up with Bonnie Periale from Periale Puppetry about whether the summer would work for them to do a puppet show.

Ongoing: De Lutis is waiting for a more formal presentation and details.

ACTION Regarding pay increases: Fillion asked the Board how they felt about increasing hourly rate of two employees to \$15/hour based on information provided by Carr. Pay increases would go into effect April 1, 2020. The annual pay rate increases are dependent on the Town Budget being approved.

MSV – For Carr to raise, at her discretion, select employees' rates to \$15/hr for the next payroll period – Koplow/Dean (8-0) – Motion approved

Director's Report:

Discussion.

Discussion of some artwork that are "damaged" or in need of repair. Fillion said the choice is Carr's for the next pieces to be refurbished by Vanalstyne.

Friends of the Library are working on the gala, a Pub Quiz Trivia Night on Friday, May 29, 2020.

Porfido would like to confirm whether Dodge Contracting could start work on sloping the parking lot once the ground thaws, perhaps as early as April. Fillion said as long as it will be completed before for the May 29 event. The Board agreed, as long as Carr's parameters are agreed upon.

Peter Cooper will be helping the library with the LED light transition.

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Koplow asked if we had a final budget for last year. Carr will provide that at the next meeting.

ACTION: Carr to provide Year-to-Date at next meeting.

Next meeting will be Wednesday, February 26 at 7:00PM.

Dates of next meetings:

March 2

Potentially Cancel April 29 (Fillion and Dean absent)

May 27

June 24

July 29

August 26

MSV – Motion to adjourn Fillion/De Lutis (8-0)– Motion approved at 8:16PM

Respectfully submitted,
Kim De Lutis, secretary 1.29.2020