

MONTHLY TRUSTEE  
MEETING MINUTES January  
30, 2019

**IN ATTENDANCE: Judy JonesGirouard (vice-chair), Kim De Lutis (secretary), Dawn Hatch, Sara MacIver, Barbara Enderson, Kevin Hastings, Meagan Carr (director)**

**Excused: Jani Fillion (chair), Judith Dean, Mary Swinyer (treasurer)**

**CALL TO ORDER: Judy JonesGirouard (vice-chair) at 7:00 PM.**

MSV –To approve minutes from 1.2.19 — Enderson/Hatch (5-0) – MOTION APPROVED

**GIFTS**

\$50 Friday Club

\$213.89 Friends of the Library- reimbursement for flooring.

\$100 from Ann Connor

**OLD BUSINESS**

**ACTION:** Carr to set up a meeting with Neil Vanalstyne about restoring paintings and then contact Fillion and Dean and MacIver.

Carr has not heard back. She will try again.

**ACTION:** Swinyer to call Stifel to reinvest the money. The Finance Committee will discuss future reinvestments.

Mary had called and Barbara (Stifel's admin assistant) will follow up with Ken Kinder.

**Buidling Committee Report Review: See Attached**

JonesGirouard asked if Misiaszek Turpin pllc would be doing any restructuring of the building. Carr said they just provided functional sketches of the building for the moment. She sent them the energy audit from 2012, and any info deemed helpful in providing a better understanding of the condition of the building. JonesGirouard asked if Carr let them know about the water damage that had occurred in the past. Carr said she had.

## **NEW BUSINESS**

MacIver made recommendation to repaint the back stairway and received a quote from Beautiful Visions of \$3,765.00, which included repairing cracks, and painting the rails which are obviously being well used. Beautiful Vision's work in the past has been outstanding. Hastings suggested we get another quote to ensure we are expanding library money wisely. JonesGirouard said our previous painter would have charged \$2k more, we were never top of mind, and they probably would end up having to come back to fix their work. MacIver said Beautiful Visions has always been great and she has no qualms about hiring them. Hatch asked if Hastings knew of any other companies. Hastings said he didn't, but that he was just forewarning the board. He didn't think the quote was unreasonable, he just suggested we get a second quote. De Lutis said she didn't feel we needed a second quote since we've used them in the past and were extremely happy with their work. Just as we re-hire the same plumber, electrician, etc., we should feel good knowing we have a solid contractor. Discussion ensued, and the board agreed to accept Beautiful Vision's quote. Hastings asked if the money could be taken from building maintenance, but Carr suggested the General Line so that we could have a cushion further into the year. If we have air-conditioning issues, for instance, Carr said we would pull from the General Fund. Maciver suggested we hang some paintings after the staircase has been beautified!

MSV –To accept the contract with Beautiful Visions to repaint and repair all three levels of the the staircase at back entrance, funds to be taken from the General Fund in the amount of \$3,765.00. — Hastings/Enderson (5-0) – MOTION APPROVED

ACTION: Carr to contact Beautiful Visions.

### **Director's Report Review: See Attached**

MSV –To accept the contract to hire Clean and Green for after-storm shoveling — Hastings/Enderson (5-0) – MOTION APPROVED

ACTION: Carr to contact Clean and Green.

MSV – To allocate up to \$200 for the purchase of humidifiers — De Lutis/Enderson (5-0) – MOTION APPROVED

ACTION: Carr to purchase as she sees fit.

JonesGirouard asked if Carr was weeding (removing) books from the 800 room. Carr said it's a slow process because, as was the case in the past, the Transfer Station no longer takes them all at once. JonesGirouard asked if we could redesign the layout of that room once it has been cleared. Carr said yes, but the ceiling is low. JonesGirouard said it is narrow and precarious, that perhaps bookshelves could be placed around the perimeter, the floor painted, and an area rug with comfy chairs could be added to create a quiet space for reading and technology. Carr said it would take a long time. Discussion ensued about the time and skills required for weeding books. Carr said she would slowly chip away at it, as time allowed. The Building Committee will keep this project on their list, as well.

Hastings showed one railing to the board. The board agreed with his recommendations to add end caps for ergonomic comfort/safety.

Motion to adjourn at 8:29 PM.

Next meeting will be Wednesday February 27, 2019 at 7:00pm.

Respectfully submitted,

Kim De Lutis, secretary