

MONTHLY TRUSTEE MEETING MINUTES

January 2, 2019

IN ATTENDANCE: Jani Fillion (chair), Mary Swinyer (treasurer), Judy JonesGirouard (vice-chair), Kim De Lutis (secretary), Judith Dean, Kevin Hastings, Dawn Hatch, Sara MacIver, Barbara Enderson, Meagan Carr (director)

CALL TO ORDER: Jani Fillion (chair), at 7:01 PM.

MSV –To approve minutes from 11.28.18 — MacIver/JonesGirouard (9-0) – MOTION APPROVED

GIFTS

\$2,815 Annual appeal gifts

\$460 The Wish Tree

\$1,000 Whitcomb Family Trust (Meadowstone Farm Annual Gift)

\$20 Ellen Morrow for a Memorial Book

\$400 Passumpsic Bank

\$25 Vernon Seguin

\$35 Martha Meyer

\$100 Crashaw Family in Memory of Boles

35% response rate is a great percentage

Carr said they're still working on bringing back the Birthday Book donations.

OLD BUSINESS

Fillion said the front handle will be installed by Peter McCabe.

Director's Report Review: See Attached

Fillion mentioned the talk on Chronic Pain was excellent.

Hastings asked if the finished quilt from the project being planned could be used as a raffle item. Carr said it could very well be used for a future fundraiser.

The Friends have been a huge help to the library. Their recent donation of charging stations was well received. Carr would like a large-screen, Smart HDTV donated by the Friends, if possible. Anything above 50" would work. She would also like a stand. The Friends are doing research on pricing and will discuss with Carr.

MSV –To accept the gift of a television and stand from Friends of the Littleton Library and allocate up to \$500, if needed —Hastings/Dean (9-0) – MOTION APPROVED

Angie would like interlocking foam squares to use for lap sit instead of carpet, and they will ask the Friends. If they cannot fund this, she asked the Board. Marchetti found an allergen-free, eco-friendly set that will cover the area.

MSV –To expend up to \$200 for the foam squares if the Friends cannot fund it. —
Hastings/Hatch (9-0) – MOTION APPROVED

Carr said the art brochure has some discrepancies that she is going to rectify and reprint. She also mentioned a visit from a woman who was interested in finding Weller stereoviews.

ACTION: Carr to set up a meeting with Neil Vanalstyne about restoring paintings and then contact Fillion and Dean and MacIver.

Hastings noticed a blank wall and asked if we have any paintings in storage that we could hang. Carr asked how we would install them. Hastings suggested the Building Committee give it some thought. Fillion agreed.

Carr has to check with the Town as to when the Annual Report is due. She may have to send us a report to proof by email.

Building Committee will meet next Thursday, January 10 at 9am.

NEW BUSINESS

Heald/Stifel CD has matured. Swinyer suggested we reinvest the \$6,000 for 9 months, so that we would have one CD coming due every three months. We have three with Stifel: 3, 6, and 9-month CDs. Hastings said he thought that once we got through the initial period, that we would put them all on 12 month cycles to gain a better interest rate. Fillion recommended reinvesting this one for 9 months as the interest rate is a little higher and it will grant us the 3-month availability we had planned. Hastings asked if we had enough to invest in a fourth CD; this way we could invest in four 12-month CDs. MacIver suggested the Finance Committee look into the best option.

MSV –To reinvest the money from the matured CD in a 9-month CD — Dean/Enderson (9-0) – MOTION APPROVED

ACTION: Swinyer to call the bank to reinvest the money. The Finance Committee will discuss future reinvestments.

Motion to adjourn at 8:11 PM.

Next meeting will be Wednesday January 30, 2019 at 7:00pm.

Respectfully submitted,
Kim De Lutis, secretary