

LITTLETON PUBLIC LIBRARY BOARD OF TRUSTEES

MONTHLY TRUSTEE MEETING MINUTES

OCTOBER 24, 2018

IN ATTENDANCE: Jani Fillion (chair) Judy JonesGirouard (vice-chair) Mary Swinyer (treasurer), Judith Dean, Kevin Hastings, Sara McIver, Meagan Carr (director)

CALL TO ORDER: Jani Fillion (chair) at 7:00p.m.

MINUTES APPROVED, JonesGirouard, Swinyer 2nd

Old Business

Neil Vanalstyne

Restoration of art frames - Fillion, McIver, and Carr met with Neil to discuss restoration of existing frames. The session was informational and educational. Neil had specific ideas on creating a time line of events that will benefit the process. McIver suggested acquiring references before we proceed with allowing any work to be done. Carr will proceed with prioritizing art and the suggestions Neil made.

Railing for front lawn stairs

Hastings met with Richie Wilson and was given a quote of \$5700.00 for railing on both sides of stairs. Discussion on powder coating versus paint. Decision was to powder coat with added expense of not more than \$2500.00. Installation to be done before end of year 2018.

Hastings motion to except

JonesGirouard 2nd

Approved

Building Assessment Update

Alba Architects' a quote of \$8400.00 to \$13,000.00

Application phase

50% Grant

NEW BUSINESS

Annual Appeal

Appeal letter reviewed and tweaked. Carr will re-type letter and board will meet on 11/9/18 @ 3:30 to approve and discuss mailings.

Green Box / Firewall, Carr will with check with town if power surge damage would be covered under insurance.

Upcoming holidays

Library will be closed on 11/10/18 in line with Library Holiday policy for Veteran's Day
Library will close 11/21/18 at 1:00 p.m. (day before Thanksgiving)

Meeting Adjourned 9:37 p.m.

Respectively submitted, Judy JonesGirouard