

**LITTLETON PUBLIC LIBRARY
BOARD OF TRUSTEES**

**SPECIAL MEETING MINUTES
July 31, 2018**

IN ATTENDANCE: Jani Fillion (chair), Mary Swinyer (treasurer), Kim De Lutis (secretary), Judith Dean, Kevin Hastings, Dawn Hatch, Sara MacIver, Meagan Carr (director)

EXCUSED: Judy JonesGirouard (vice-chair)

CALL TO ORDER Jani Fillion (chair), at 5:00pm.

A special meeting was called about whether we would like to have Central Paving take care of filling in a low a spot that would be apt to collect water if not. Central Paving estimated \$800. Discussion ensued. They would grind down in and prepare the existing pavement so the new pavement would last.

MSV — To authorize Central Paving to level and care for the ponding in our parking lot up to \$1,200 — Dean/Hastings (7-0) – MOTION APPROVED

Fillion also said that Porfido mentioned that the gutters are not placed properly and are not catching water that rushes. We may want to get them replaced/repositioned. Dean said the building committee will discuss at their next meeting.

Fillion read a letter of resignation to the board from Kathy Ross.

MSV — To regretfully accept Kathy Ross’s resignation — Dean/De Lutis (7-0) – MOTION APPROVED

MacIver noted we should keep meetings as short as possible, 2 hours maximum.

Carr said Dorsett is apprehensive about the drainage issue (see 7.26.18 meeting minutes). Dorsett is asking if we should enlist the Town lawyer. Fillion said the Town should have replied to Porfido, but they replied to Bunnell who then proceeded to correct the drain without letting Carr or Dorsett know. Upon Dorsett’s recommendation, the engineer came to inspect everything that was questionable, and has confirmed it as rectified.

Hastings noted the paving is going to eliminate the flowerbed. Should we ask the paver to keep the pavers removed and pave it on an angle to their pavement? It will make it simpler for snow removal. Swinyer said the blocks are fine there. Hastings said it would be less maintenance and the blocks could churn up the pavement. Hastings said some type of blocking would be put in place to deter U-turns. He suggested that something be done right on the corner, as there is no way to transition from the walkway to the parking lot. The choices are an asphalt berm or the blocks. Swinyer felt the blocks looked better, whereas Dean suggested we opt for permanence and safety over beauty. Hatch said we could add some planters for beautification. Fillion asked Hastings to speak with the paver for their suggestion.

ACTION: Completed **ACTION:** To do

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MSV- The board recommends to the Town, based on the current status of the grading, that no further action is required. Hastings/De Lutis (7-0) – MOTION APPROVED

Motion to adjourn at 5:45 pm.

Respectfully submitted, Kim De Lutis, secretary 7.31.18